

Administration Committee

2007-04-11 09:45:00.0

or immediately following the 9:30 AM BATA Oversight Committee Meeting, whichever occurs later.

Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium
101 Eighth Street Oakland, California

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2007-04-09 10:18:56.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward,
kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Chair

Bob Blanchard

Vice Chair

Tom Bates

Members

Tom Ammiano Dave
Cortese Federal Glover
Steve Kinsey Bijan Sartipi
Adrienne Tissier

Ex Officio

Bill Dodd*** Scott
Haggerty***

Ad Hoc

All Other Commissioners

Staff Liaison

Steve Heminger

Roll Call

1.

Action: Confirm Quorum

Consent:

2.

Action: Committee Approval

Minutes ? March 7, 2007*

a.

- [2a A O Minutes March 2007.pdf](#)

Contract Amendment ? Network Security & Performance: Sable Computer, Inc.*

b. (\$50,000)

Presented by: Joel Markowitz

- [2b ContractAmend Network Security Performance April07 v2 d .pdf](#)

Monthly Financial Statements*

Presented by: Eva Sun

3.

Action: Receipt

- [3 Finial Eva Sun.pdf](#)

Investment Report for February 2007*

Presented by: Sue Woo

4.

Action: Receipt

- [4 MTC Investment Report MAR07 SWoo.pdf](#)

5. **Contracts:**

**Contract ? Financial & Compliance Audits for FY 2006-2007:
PricewaterhouseCoopers, LLP ***

a. **Presented by:** Ken Wong

Action: Committee Approval

- [5a Audit 2007 admincommitteeletter.pdf](#)

Creation of Ad Hoc Audit Committee*

Presented by: Eva Sun

6.

Action: Committee Approval

- [6 Creation of Fin Audit Cmte Mayhew.pdf](#)

**Amendment to Resolution No. 3808: FY 2007-08 Overall Work Program (OWP),
Planning Certification, and Authorization for Execution of Agreement for Federal
Planning Grants***

Presented by: Eva Sun

7.

Action: Commission Approval

- [7 Resolution 3808cover memo Sun.pdf](#)

- [tmp-3808.doc](#)

MTC Resolution No. 3619, Revised*

The Committee will be requested to refer to the Commission revisions to the MTC contracting procedures to authorize the Executive Director to sign change orders and contract amendments up to approved contract allotments.

8. Presented by: Andrew Fremier

Action: Commission Approval

- [8Rev Contracting Procedure Revisions final.pdf](#)
- [temp RES-3619 ED Sign.doc](#)

Business Meeting Expenses

9. Presented by: Steve Heminger

Action: Committee Approval

Other Business/Public Comment

10.

Action: Information

11. Adjournment / Next Meeting

Next meeting

2007-05-09 09:45:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

**All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

***The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5) +Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this

committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

Sign Language Interpreter or Reader: If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/817-5757.

Transit Access to the MetroCenter: BART to Lake Merritt Station. AC Transit buses: #11 from Piedmont or Montclair; #59A from Montclair; #62 from East or West Oakland; #35X from Alameda; #36X from Hayward.

Parking at the MetroCenter: Metered parking is available on the street. No public parking is provided at the MetroCenter. Spaces reserved for Commissioners are for the use of their stickered vehicles only; all other vehicles will be towed away.